



Report to the Board of Regents

Administrative Services | Enrollment Management and Student Services | Instructional Affairs | Institutional Effectiveness and Quality Assurance

December 1-2, 2016, Meeting, Colonia, Yap, Federated States of Micronesia



Department of INSTRUCTIONAL AFFAIRS

VPIA Karen Simion

Division chairs proposed to eliminate eight division chairs and hire instructional coordinators

National Campus. Division chairs have proposed to eliminate the remaining eight division chairs and hire instructional coordinators – two at national campus and fill the vacant instructional coordinator position at Pohnpei Campus. The initiative started as a result of administrative work not being completed and college policies not being enforced. Cabinet reviewed the proposal and recommends implementation by summer of 2017.



Business division expanded its F4 program assessment project

National Campus. Business Division has expanded its Food and Fashion Friday Festival (F4) program assessment project this year. The Entrepreneurship Center helped support the activities. Agriculture and CTE faculty joined in the project held in the parking lot of Pohnpei Cinemas on Friday, November 4, 2016.

F4 is a collaborative project that the division faculty uses as a tool to assess selected A.S. Business Administration program and course student learning outcomes (SLO).

College renewed articulation agreement with University of Guam

National Campus. The college has renewed its articulation agreement with the University of Guam (UOG) for another year. The memorandum of understanding (MOU) includes articulation of general education courses and the third year courses in business, accounting and education.

The education division and the business division are tasked with reviewing current programs for necessary changes to meet the changing program requirements at UOG. The articulation agreement is under review for the next year to address any necessary changes.

EN 120A students named Yap Campus Writing Center “Student Writing Express Epicenter (SWEE)”

Yap Campus. Yap Writing Center, the "Student Writing Express Epicenter," was named by a COM-FSM student enrolled in EN 120A on the Yap Campus.

SWEE opened on September 16, 2016, to provide pre-writing, drafting, large-scale revision, and digital literacy services to students. It coordinates with the tutoring program of the Student Services office to ensure students who ask receive proofreading and editorial assistance also.

SWEE is primarily staffed by two work study students supervised by their Expository Writing and Advanced Reading professor, who trained them to follow U.S. and international best practices for post-secondary writing centers. As such, the student staffers act as coaches, not “tutors” in keeping with the mission of collaboration, experimentation, and resource sharing.

On October 10, 2016, SWEE began hosting a creative writing program called National Novel Writing Month (NaNoWriMo). This worldwide, online, social media meet up happens each year in November when professional writers and other published authors guide and encourage novice writers to reach the goal of writing an original, 50,000-word manuscript in a month.

Participants log onto the NaNoWriMo website to create a free profile and update their word-count; online, they also receive badges and links to virtual workshops and conferences with information about the writing process.

NaNoWriMo at SWEE is the Yap Campus’s first campus-wide workshop.

Chuuk campus cleanup: Innovative way to promote faculty-student interaction.

Chuuk Campus. Chuuk Campus has found an innovative way to promote faculty-student interaction outside the classroom. During a faculty meeting on September 2, 2016, they decided to have a campus clean up from 6:30 AM to 12:00 PM on Saturday, September 10, 2016. There were some faculty and staff members, and some students. This time was meant to be for activity outside of the classroom where faculties, staffs and students could meet and talk. This is an attempt to improve the Faculty-Student Interaction as one of the

measuring tool for the Community College Survey of Student Engagement (CCSSE). It is then decided that this activity will be a monthly event at your Chuuk Campus.

For the month of October, it was on October 29, 2016. There were 24 faculty and staff members, and more than 20 students participated in the clean up.

For the subsequent months, it will be on the Saturday following the first payroll for each month.

Student SUCCESS stories



John Joseph went to the Society for Advancement of Chicanos and Native Americans in Science (SACNAS) Conference in October to present his research from the summer 2016 Native American and Pacific Islander Research Experience (NAPIRE) internship in Puerto Rico.



Natasha Edwin attended a two-week workshop on solid waste management in Japan in early October.



PJ Etnol, Fritz Mihkel, Erica Billen, Sasha Santiago went to Sophia University and Reitaku University on a study tour October 31 to November 18, 2016. The students will participate in the University Foundation Day celebration and present on COM-FSM.



Justin Norman, Alisa Alex, Nathaniel Anson, Richynne Gallen, and Miki Fritz will go to Tokyo Metropolitan Government University November 28 to December 4, 2016. Students will tour the Technical School, Miyagi Prefecture, Metropolitan University and a one-day tour of Tokyo.



Pohnpei Story Tellers invited Selina Leem from the Republic of the Marshall Islands who presented two forums. One was on climate change and the other on sexual abuse in the islands. Ms. Leem is known for her advocacy on climate change and has presented at international conferences on the subject.

You can view the video of the climate change forum at: https://m.facebook.com/story.php?story_fbid=1499463890080588&id=140074256019565&pnref=story

AFT program modification submitted to Curriculum Committee for review

Pohnpei Campus. Agriculture and Food Technology Certificate (AFT) Program faculty submitted a program modification to Curriculum Committee proposing the certificate program become a feeder program for the associate degree in Agriculture and Natural Resource Management (ANRM).

The modification includes adding English reading and revising some of the agriculture courses. If approved, students achieving a grade of “C” in all courses would be allowed to move to the Associate of Science in Agriculture and Natural Resource Management program without retaking the COM-FSM Entrance Test (COMET).

The final step in this process would be to modify the admission policy to not require a certain score on COMET for placement into a degree program.

Kosrae Campus FAO collaborated with Kosrae DOE Scholarship Office and Kosrae High School counselors in organizing financial aid sessions



Kosrae Campus. Kosrae Campus initiated and executed four sessions of the first Financial Aid Night on October 13, 14, 18, and 19, 2016. Eileen Nena, Financial Aid Office (FAO) Specialist for Kosrae Campus initiated and collaborated with Kosrae State Department of Education Scholarship Office and Kosrae High School Counseling Office to execute Financial Aid Night in the four main communities of Kosrae. The main goal of this initiative is to share with high school seniors and their parents information regarding FAFSA, how to fill the FAFSA, and other financial aid opportunities for students and parents who may want to enroll.

Kosrae Campus FAO continued from page 1.

FAO specialist and her team also used the opportunity to share with students and parents the advantages for attending COM-FSM in comparison to other regional institutions. A total of 175 students and parents attended Financial Aid Night. 100% of participants strongly agreed that the program should continue in the future since many of them were misinformed and were not aware about many of these financial aid opportunities and the advantages to attend COM-FSM.

Fall 2016 course offerings

Campus	Number of Courses	Full-Time Faculty	Part-Time Faculty	Volunteer	Total Faculty
National	196	40	15	3*	58
Kosrae	46	7	9	0	16
Pohnpei	112	24	3	4**	31
Chuuk	55	13	3	0	16
Yap	35	7	3	0	10
Total	444	91	33	0	131

*2 World Teach, and 1 Chinese **4 World Teach



VPAS Joseph Habuchmai

FY 2018 budget preparation

The FY 2018 Budget preparation followed the established guidelines toward achieving a greater revenue projection for the college in 2018 through various strategic budget planning.

The VPs met and laid out actions plans based on individual department’s priorities, actionable plans from the accreditation self assessment report, and the college’s new strategic plan. Through intrusive advisement, the advisors will be required to have students with full-time equivalent (FTE) students up to 15 credits or more. Additionally, scheduling of classes for later hours, strengthen faculty/student interactions, program alignment, scheduling of classes to increase course completion rates, increase retention rate, respond to facilities and technology needs, and improve scheduling in the gateway courses.

Vice presidents, Comptroller, and Director of LRC participated in the ACCJC new evaluator training

On October 19, 2016, VPAS, VPIA, VPEMSS, Comptroller, and Director of the Learning Resources Center participated in the new evaluator training conducted by Accrediting Commission for Community and Junior Colleges (ACCJC) in Guam. The training covered topics, such as the US accreditation and the ACCJC, resources for ACCJC accreditation, the eligibility requirements, implementation of US DE regulations, roles of the evaluators, conducting site visits, writing recommendations, preparing the Evaluation Team report, requirements for evidence in the self-evaluation, some situations teams may face, concluding the accreditation process, and others.

ACCJC President, Dr. Barbara Beno, Dr. Stephanie Droker, ACCJC Vice President for Policy and Research, and Mr. Jack Pond, ACCJC Vice President for Team Operations facilitated the training. Samoa Community College, Palau Community College, College of Marshall Islands, Guam Community College, and Northern Marianas College also participated in the training.

SDSU student’s tuition reimbursement has not been made to the college

SDSU student’s tuition reimbursement has not been made to the college. The college issued a request for reimbursement of \$315,347.00 to FSM Finance in September 2016. FSM President’s office requested for additional information regarding students graduated in the last cohorts and current attendees.

Secretary of Education indicated that they are still working on making the reimbursement and so President Christian has assigned Mr. Dohsis Halbert, Micronesia Regional Affairs Consultant to work with the Secretary of Finance with regards to the current appropriation law to find a way to make the payment.

Snapper: Boat for scuba diving class, Marine Science program, student recreational activities, and college’s faculty and staff retreats.

The college has arranged for the transfer of asset, a boat from FSM-FMI, the SNAPPER to the National Campus for use by the Scuba Diving classes, Marine Science Program, student recreational activities, class field trips, and college’s staff and faculty retreats.



Updates: Security and Safety

Seven security officers have been placed on regular full time status after numerous years of being on special contract status. Training relating to Clergy Act and Title IX was held in June for the officers.

The Jeanne **Clergy Act**, a consumer protection law passed in 1990, requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in or around campus. On the other hand, Title IX is a comprehensive federal law that prohibits discrimination on the basis of sex in any federally funded education program or activity.

As a routine, a fire drill was conducted in the male and female residence hall on June 20, 2016.



Instructional Affairs
New Hires & Staff Development

Chuuk Campus Instructional Coordinator

Chuuk Campus finally has an Instructional Coordinator. He is Mr. Mixon Jonas from the State of Kosrae. Included in the IC job description is to teach one course per semester. Mr. Jonas is teaching SS 150, History of Micronesia, this semester.

Chuuk Campus Public Health Instructor

Public Health Instructor - Hired and on board effective August 1, 2016. Ms. Andita Meyshine, a Chuukese, is our new Public Health Instructor.

Staff earned baccalaureate degree in IT

Hiroki Noda completed course work requirements for a Bachelor of Science degree in Information Technology at Colorado State University.



Three courses identified for Gateways to Completion Project with JNGI

The three gateway courses identified for the John N. Gardner Foundation, Gateway to Completion project (G2C) are MS 100 (College Algebra), EN 120a (Expository Writing I), and ESL 089 (Reading V).

A course specific committee for each course has been formed. Each committee is evaluating the college against the six principles and key performance indicators established by the G2C project. The course specific committee for MS 100 piloted compressed schedules in Yen-ti Verg-in’s MS 100 classes during fall 2016. The MS 100 committee is also writing a math textbook for the course. Ms. Verg-in has submitted a proposal to present her findings on compressed scheduling at the 2017 Annual Teaching and Learning Conference for G2C participating schools. The two other course specific committees will be piloting changes during the spring or fall 2017 semester.

Cooperative Research and Extension (CRE): Cooperative Extension Services

CRE is now under the guidance of an acting director that reports to the VPIA. CRE/CES is focusing its work in the following main areas:

- Climate change – salt tolerant species of staple crops such as cassava, taro, tapioca and sweet potato.
- Global food security and hunger – brochures on local fruits; vegetable training manual, pineapple and black pepper research projects.
- Aquaculture – replenishing current stocks; formulating own feeds; farming of sea cucumbers.
- Food safety and quality – promoting healthy diets to combat NCDs; finding ways to keep crops pest free and protect fragile island ecosystems, becoming self-sustaining for importing foods (eggs in Yap and Kosrae).



Procurement Office
UPDATES

Abila-MIP System

Abila-MIP Purchase Orders and Receiving Reports are now being used as the official PO and RR of the college.

Purchase Order Tracking

The Purchase Order (P.O.) log is used to keep track of the status of all purchases of the college. This continues to ensure that both the Procurement and Business Offices can monitor the status of all procurement transactions. This log enables the Procurement Office to answer inquiries and provide information to the various COM-FSM departments on the status of their purchase requests within a period of 3 minutes.

Procurement Policies and Guidelines

The Procurement Office has conducted briefings on updates on procedures that was to be implemented in the current fiscal year. Briefings have been conducted in all COM-FSM Campuses for everyone involved in the procurement process to be aware of. The new procedures have been implemented starting October 1, 2016.

Fixed Assets

The new Aluminum Foil Asset tags with barcodes have already been used to replace the old asset tags. Tagging of fixed assets in Chuuk, Kosrae and Yap State Campuses as well as the FSM Fisheries and Maritime Institute (FSM FMI) have been completed. Next will be Pohnpei State Campus and the National Campus which is scheduled to be conducted in November 2016.

Fixed assets inventory and monitoring on all have been completed in Kosrae, Chuuk and Yap State Campuses. The schedule for fixed asset inventory for Pohnpei State Campus and the National Campus is in the Month of November 2016

Four COM-FSM projects in FY 2017 JEMCO list

The FSM National government has included four COM-FSM projects in the FY 2017 list of projects to be considered by the Joint Economic Management Committee (JEMCO). The projects include: (a) Pohnpei Campus Technical Education Classroom building, (b) the multi-purpose shop building, (c) Pohnpei Campus infrastructure upgrade, and (d) the National Campus Student Center. The FSM PMU office will be administering the projects after JEMCO approves the projects. The total amount requested for the four projects is about \$7.6 million.

Human Resources Office

Short-Term Professional Development Initiatives

August 31, 2016, 19 staff from Pohnpei Campus attended a short session with HR Director regarding procedures, timelines and supervisory administrative processes for:

- Board Policy No. 6010, Leave Policies
- Board Policy No. 6017, Performance Evaluation
- Personal Services Contracts

September 18, 2016, 14 staff at Chuuk Campus attended a short session on money management entitled “How to manage my personal finances better”.

September 21, 2016, 24 staff and students attended a short session with the Branch Manager of Sales and Services of the Bank of the FSM on “Steps in Living Within Your Means”.

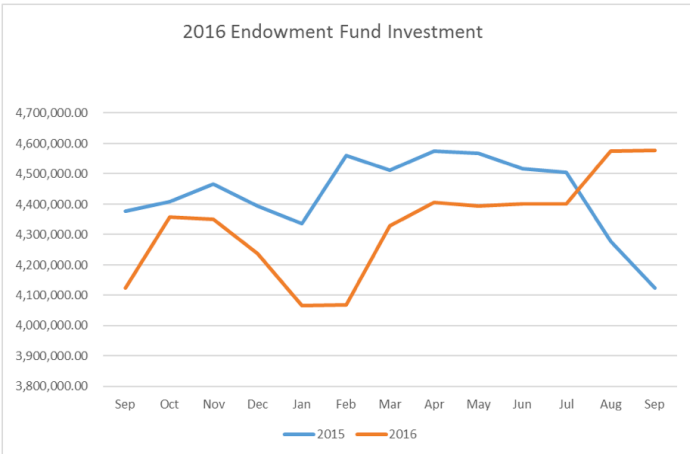
October 20, 2016, nine managers/staff and 2 HR staff attended a practice session at Pohnpei Campus on “How to develop SMART development plan” facilitated by HR Director.

October 27, 2016, 27 staff and students attended a short session “Steps in Living Within Your Means” repeated at Pohnpei Campus.

October 31, 2016, seven staff managers and 3 HR staff at the National Campus attended a practice session on “How to develop SMART development plan” facilitated by HR Director.

Endowment Fund

The market value of endowment fund has increased by \$453k unrealized gain or 11%, from \$4.122million as of September 30, 2015 to \$4.576million as of September 30, 2016.



College of Micronesia-FSM
Human Resources Office

Personnel: Retention Rate vs. Attrition Rate, From July to November 9, 2016; and Current Full-Time by Gender

Campus	Retention		Attrition		Current Full-time by Gender		
	Count	Rate	Count	Rate	Male	Female	Total
National	170	96.0%	7	4.0%	93	77	170
Pohnpei	81	98.8%	1	1.2%	50	31	81
Chuuk	47	97.9%	1	2.1%	26	21	47
Kosrae	35	100.0%	0	0.0%	27	8	35
Yap	40	90.9%	4	9.1%	22	18	40
FSM FMI	21	100.0%	0	0.0%	16	5	21
Total	394	96.8%	13	3.2%	234	160	394

Current Full-Time Personnel by Nationality

Nationality	Campus						Total	
	National	Pohnpei	Chuuk	Kosrae	Yap	FSM FMI	Count	Percent
FSM	126	66	40	29	32	20	313	79.4%
Philippines	17	9	3	4	4		37	9.4%
United States	15	3	4		2		24	6.1%
India				1	1		2	0.5%
Sri Lanka	3						3	0.8%
Canada	1						1	0.3%
Kiribati	1	1					2	0.5%
Fiji	1					1	2	0.5%
Saipan					1		1	0.3%
Nauru				1			1	0.3%
Palau	2						2	0.5%
Marshall		1					1	0.3%
Japan	1						1	0.3%
Romania	1						1	0.3%
Austria	1						1	0.3%
Samoa		1					1	0.3%
United Kingdom	1						1	0.3%
Total	170	81	47	35	40	21	394	100.0%

Personnel recruitment data for FY 2016, October 1, 2015 to September 31, 2016

Campus	Management	Instructor	Professional	Classified	FSM Citizen	Non-FSM Citizen	Total
National	7	2	6	16	24	7	31
Pohnpei		2	2	6	9	1	10
Chuuk		1		11	12		12
Kosrae	1			1	2		2
Yap	2	1	3	12	16	2	18
FSM FMI			1	2	3		3
Total	10	6	12	48	66	10	76

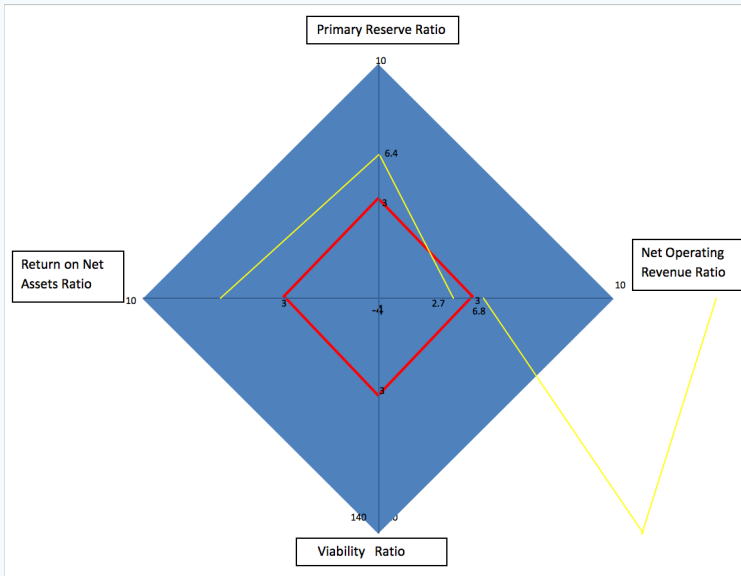
Although 76 positions were filled, some of them were filled with current staff who were promoted to fill vacated positions while others were filled with part-time staff in the area of security and maintenance, and still others were hired as new personnel to the college.

Personnel recruitment data for FY 2017, October 1, 2015 to November 9, 2016

Campus	Management	Instructor	Professional	Classified	FSM Citizen	Non-FSM Citizen	Total
National		1		1			2
Yap			2				2

The College of Micronesia-FSM will pursue excellence in student success and will develop a balance between “access and success” with appropriate career pathways for learners.

Composite Financial Index (2015)



College of Micronesia-FSM

The financial profile of the college indicates that it is a financially healthy institution. The ratio results in three areas are strong. The primary reserve ratio is more than twice the standard for similar institution. It shows that the resources of the college are sufficient and flexible enough to support its mission. The viability ratio of the college is 14x the industry standard since the college is operating strictly based on budget and incur no long term debt for its operation. The return on net assets ratio shows that management performance in supporting the strategic direction is twice the standard for similar institution. The net operating revenues ratio is relatively low compared with the standard since the college is operating not within the available resources but from the current tuition and government support. The reserve of the college is not enough to cover for an entire year of operation in case funding from current tuition and government support will be delayed.

Ratio	Ratio Value	Strength Factor	Weighing Factor	CFI Score
Primary reserve ratio	0.86	6.45	0.55	3.55
Return on net asset ratio	0.01	6.68	0.30	2.00
Viability ratio	58.41	140.07	-	-
Net operating revenues ratio	0.03	2.66	0.15	0.40
Composite financial index				5.95

The CFI of the college is 5.95 indicating that the college is financially healthy since the standard for similar institution is 3. (source: Strategic Financial Analysis for Higher Education, 7th Edition, KPMG Intl.)

National Campus counselor attended EducationUSA forum in Seoul, South Korea



National Campus counselor Mike Ioanis attended an EducationUSA Forum in Seoul, Korea in September 19-24, 2016. At this forum, the counselor engaged in capacity building trainings that enhanced and strengthened his counseling strategies and was given the opportunity to network with other EducationUSA advisors of other U.S. institutions of higher education to build a stronger relationship.

Counselors conducted training for National and Pohnpei campuses tutors

National Campus lead counselor reported that to ensure quality and effective tutoring services, counselors conducted training for National and Pohnpei campuses tutors last October 8, 2016. The training included tutoring skills and expectations, work ethics, and leadership.

Lead counselor also reported that National Campus' A+ Center hired eight tutors this fall 2016 to assist students successfully complete their courses. Subjects tutored include Math, English, Sciences, Business, and Accounting.

Resume Writing workshop

Counselors at the National Campus facilitated a Resume Writing Workshop for students last October 19, 2016. The purpose of the workshop is to help students create effective resumes or improve the one they already have.

The workshop is intended to help student transform their resumes into a powerful tool that gets them interviews. It covers what the resume is, the importance of the resume, the ideal length, and the appearance of the resume. It allows students to learn the different resume formats and discuss the advantages and disadvantages of each. It encourages discussion on section break down of resumes and the tips that help student start their resumes.



Department of ENROLLMENT MANAGEMENT & STUDENT SERVICES
VPMESS Joey Oducado

220 students applied for fall 2016 graduation

Eight students are candidates under the UOG BAE partnership program

The college's Office of Admissions, Records and Retention (OARR) reported that 220 students had submitted their applications for fall 2016 graduation. Of the 220 students who applied for fall 2016 graduation, 145 (National Campus), 41 (Pohnpei Campus), 21 (Chuuk Campus), four (Kosrae Campus), and 10 (Yap Campus). BAE partnership program coordinator informed the college's registrar that eight students are candidates for graduation under the college and UOG Bachelor of Arts in Elementary Education (BAE) program this December 2016.

The college's 64th Commencement Exercises will be held on December 15, 2016, 9:00 AM in the main gym of the FSM-China Friendship Sports Center. According to the college's registrar, the college graduated 192 last December 2015, and five students graduated under the BAE partnership program with the University of Guam.

Students on fall 2016 mid-term deficiency decreased by 1.5% compared to fall 2015

The college's registrar reported that 55.4% of students registered this fall 2016 were placed on mid-term deficiency, a decrease by 1.5% if compared to last fall 2015. The registrar further reported that last fall 2015 and fall 2014, 56.9% and 73.1% of students were placed on mid-term deficiency, respectively.

Campus	Fall 2015 Semester			Fall 2016 Semester			+/-
	Enrollment (N)	Mid-Term Def		Enrollment (N)	Mid-Term Def		
		Count	%N		Count	%N	
National	956	599	62.7%	918	571	62.2%	0.5%
Pohnpei	637	335	52.6%	596	296	49.7%	2.9%
Chuuk	234	144	61.5%	250	147	58.8%	2.7%
Kosrae	221	116	52.5%	171	91	53.2%	-0.7%
Yap	183	75	41.0%	157	53	33.8%	7.2%
Total	2,231	1,269	56.9%	2,092	1,158	55.4%	1.5%

College awards \$3,486,836.00 Pell to 1,316 students, as of November 7, 2016

113 students received \$105,865.25 SEG

The college's Financial Aid Office (FAO) reported awarding \$3,486,836.00 Pell Grant to 1,316 students for period beginning August 2016, and ending, November 7, 2016. The 1,316 students represent 67% of the 1,970 Pell eligible students registered this fall 2016. According to FAO Director, "94% (or 1,970) of the 2,092 students registered this fall 2016 are Pell eligible." Table below shows the distribution by campus. FAO further reported that \$105,865.25 of Supplemental Education Grant (SEG) were awarded to 113 students. Last fall 2015, 90 students were awarded \$114,886.50 SEG.

Campus	Enrollment	Pell Eligible	%Pell Eligible vs Enrollment	Recipients	%Recipients vs Pell Eligible	Total Amount
National	919	859	93%	664	77%	\$1,862,116.00
Pohnpei	595	571	96%	287	50%	\$ 723,240.00
Chuuk	250	232	93%	159	69%	\$ 407,120.00
Kosrae	171	164	96%	114	70%	\$ 268,990.00
Yap	157	144	92%	92	64%	\$ 225,370.00
Total	2092	1970	94%	1316	67%	\$3,486,836.00

602 students received \$81,918.25 from SEG Work-Study program

FAO reported that 602 students received \$81,918.25 from the SEG Work-Study Program as of November 11, 2016. According to the FAO Work-Study Coordinator, "The SEG Work-Study Program gives students the opportunity to earn money to help pay for their educational expenses by providing part-time work." He however added that college regulations limit students to a maximum of 20 hours per week while classes are in session and 40 hours per week when classes are not in session.

Campus	Total Applied	Work-Study	% Work-Study vs Applied	On Campus	Off Campus	Total Amount
National	300	295	98%	171	124	\$ 40,869.25
Pohnpei	174	171	98%	98	73	\$ 23,254.00
Chuuk	32	24	75%	21	3	\$ 4,690.00
Yap	51	49	96%	35	16	\$ 4,648.25
Kosrae	19	16	84%	9	7	\$ 521.75
FSM FMI	58	47	81%	47	0	\$ 7,655.00
Total	634	602	95%	381	223	\$ 81,918.25



Student Life

Student Engagement

Co- and extra-curricular activities, SBA and clubs, social activities, and others

“Student engagement, including extracurricular activities, has a positive impact on student academic performance.”



Welcome Back Carnival

On August 26, 2016, Student Life held its first event of the school year for COM-FSM students at both National and Pohnpei Campus. This Welcome Back Carnival featured carnival style games and activities, prizes, dinner and a dance. Approximately 300 students attended the event, which was organized to promote and encourage student involvement on campus.



Student Induction Ceremony

Student officers from both National and Pohnpei Campus came together on Friday, October 7th to be honored and recognized as the college’s new student leaders. There were 81 student officers present, representing 29 different clubs from across both campuses. Events for the night included the Induction Ceremony, itself, presided by VPAS Joseph Habuchmai, followed by student performances.



FSM Independence Day

On November 23, 2016, COM-FSM students came together to represent the college during the FSM Independence Day celebrations in Colonia. Students from both National and Pohnpei Campus worked together to build a float that represent themselves as well as the college. Students also provided entertainment during the event at the Spanish Wall, with Kosrae Student Organization, Pohnpei Student Organization, Chuuk-Chok, and the Yapese Student Organization all performing traditional dances for the FSM President Peter Christian and others who were in attendance.

624 continuing students early registered for spring 2017

College early registered 34% of its spring 2017 headcount enrollment target

The college extended early registration for spring 2016 last October 31 to November 4, 2016. 624 students with 17,566 registered credits (or equivalent to 630 FTE students) early registered for spring 2017.

The spring 2016 early registration data show an FTE enrollment higher than headcount. The Office of the VP for Enrollment Management and Student Services (EMSS) set as target the early registration of at least 30% of the college’s spring 2017 projections in head counts and registered credits. College’s registrar reported that National Campus was able to early register 44% and 41% of its spring 2017 enrollment targets in headcounts and registered credits, respectively. Table below shows the spring 2017 early registration data distributed by campus.

College has scheduled regular registration for spring 2017 on January 4-6, 2017.

Campus	Headcount	Credits	Full-time Equivalent
National	385	4,844	404
Pohnpei	142	1,664	139
Chuuk	42	473	39
Kosrae	9	6	1
Yap	46	524	44
Total	624	7,511	626

2016-2017 APIASF AANAPISI scholarship closed Nov. 2, 2016

46 COM-FSM students successfully completed scholarship application

The application for the 2016-2017 APIASF AANAPISI Scholarship closed last November 2, 2016, 5:00 PM ET with 44 COM-FSM students completed their applications. The APIASF AANAPISI scholarship awards range from one-time \$2,500 awards to multi-year \$5,000 awards.

Last year, we have 32 students who submitted their applications for the 2015-2016 AANAPISI Scholarship. Of these 32 applicants, ten were selected as AANAPISI scholarship recipients; six received \$5,000 awards, while four \$2,500 awards — or a total of \$30,000 scholarship awards. Additionally, there are two students who also received \$2,500 APIASF/Wells Fargo Foundation scholarship awards — or a total of \$5,000 scholarship awards.

2016 Intramural games

The college’s sports and recreation reported that 2016 intramural games launched in September 2016. According to the sports and recreation coordinator, there were 13 female and 28 male teams that participated in various recreational team sports competitions, such as basketball, volleyball and softball. Basketball and volleyball games are now in their championship competition, while softball games will be launched on November 19, 2016.

SBA/SBO Leadership Exploration and Development



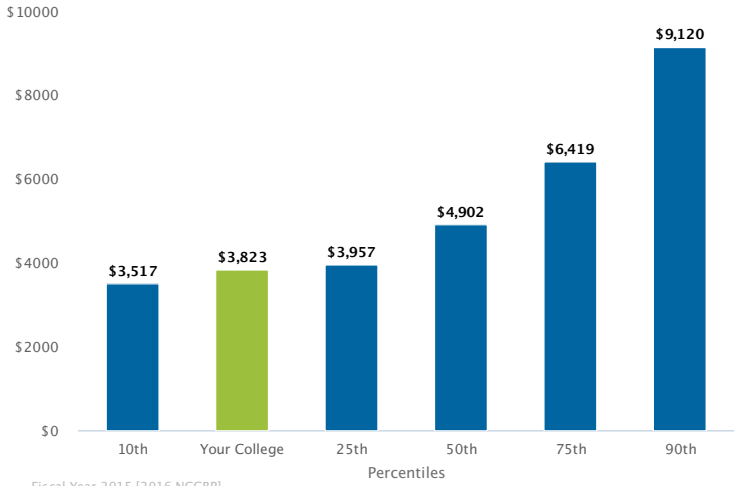
Student representatives from the Student Body Association (SBA) and Student Body Organization (SBO) at both National and Pohnpei Campus came together for a weekend leadership exploration and development at Lenger Island from Friday, October 28th to Saturday, October 29th.

Activities for the weekend included: group discussions led by guided questions, leadership, and mentor presentations, as well as the development of student committees. A total of five committees were formed, led by SBA officers from both campuses. These committees have already identified tasks or initiatives that they would like to focus on and will be working within these groups throughout the year to make their goals a reality.



Department of
INSTITUTIONAL EFFECTIVENESS & QUALITY ASSURANCE
 VPIEQA Frankie Harriss

Instructional Cost per FTE Student



COM-FSM in 19th Percentile for Instructional cost per FTE Student (N=251)

Academic Quality

The new Dean of Assessment is in place and has conducted an initial college-wide training on the updated TracDat system. Both assessment and TracDat training will be regular and ongoing. The Dean of Assessment is also serving as the acting Director for IRPO. IRPO work is being supported by VPIEQA, VPEMSS, Dean of Assessment, and existing IRPO staff in collaboration with Sandy Ponds IR consultant and expert James Mulik.

COM-FSM participated in the voluntary National Community College Benchmark Project (NCCBP) again for 2016. COM-FSM ranked in the 19th percentile against 251 other community colleges for its instructional cost per FTE student (81% of those community colleges have a higher instructional cost per FTE).

Strengths for NCCBP Benchmarks 2016

COM-FSM ranked among the top performing institutions in five categories: Fall-fall Persistence Rate (95th Percentile), Next-term Persistence Rate (95th Percentile), Community College Survey of Student Engagement (CCSSE) Support for Learners Benchmark Mean (99th Percentile), CCSSE Active & Collaborative Learning Benchmark Means (99th Percentile), and CCSSE Student Effort Benchmark Means (99th Percentile).

Opportunities for Improving NCCBP Benchmarks 2016

Areas where COM-FSM ranked lowest and needs improvement are: Percent of Full-Time, First-Time Students that Transferred in Three years (<1st Percentile), Percent of Full-Time, First-Time Students that Transferred in Two Years (1st Percentile), and % of Full-Time, First-Time Students that Completed OR Transferred in Two Years (1st Percentile). In other words, in these areas, 99%+ of those other community colleges performed better than COM-FSM. These areas for improvement have already been identified in the COM-FSM focus on student success.

COM-FSM students at Reitaku University



Technology

Compared to the previous quarter, COM-FSM had 9,322 more users, that contributed to 109, 320 pageviews. Over the last quarter the returning customers are the same. In other words, of the total visitors, 75% of those are returning visitors. However, they are spending less time on our pages, 1.03% less than before. Our website users are looking at more pages, but spending less time.



Student Database, Student Information System (SIS)

Enhancements to the SIS were needed to meet accreditation and institutional improvement requirements. These major enhancements were proposed and subsequently approved by the President in early October. The primary improvement requirements for this enhancement project are:

- ▶ Linking the SIS to an external Learning Management System (LMS) to allow Student Learning Outcomes (SLO) data tracking and reporting;
- ▶ Development of an Integrated Admissions Process in the SIS to improve capture rate of potential students and tracking and reporting of these data;
- ▶ Financial Aid Process Enhancements including a Financial Aid Transcript to improve tracking, reporting and completion rates; and
- ▶ General Operational improvement enhancements.

This work has commenced.

Networks

FSM Telecommunications Corporation (FSMTC), has announced that the Hantru1 submarine fiber optic cable which connects Guam to Pohnpei, Majuro, and Kwajalein will be turned off.

The company being paid to maintain the Hantru1 cable has discovered what they refer to as “power anomalies” on the Kwajalein spur based on recent tests conducted. A fiber repair ship has been dispatched to repair the cable at sea.

All COM-FSM campus connectivity will be affected, the National and Pohnpei campus the most, and all other campuses less. Yap, Chuuk, and Kosrae will divert satellite traffic direct to Asia to bypass Pohnpei, and Pohnpei traffic will be over satellite for the duration of the expected outage.

COM-FSM will not lose internet connectivity, but we expect poor internet connectivity with lower bandwidth than we are accustomed to, and more latency for the duration of the outage. COM-FSM will maintain business as usual. State campus Student Information System (SIS), email, and web services hosted at the National Campus should expect a delay in those services. The work has been rescheduled and no definitive date for when this is to occur has yet been provided. ITO will keep the college community updated.

COM-FSM MISSION STATEMENT

The College of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic, career and technical educational programs characterized by continuous improvement and best practices.